

## ASEE-WIED Business Meeting

June 16, 2014

Indianapolis, IN

1. Approval of Agenda – Constant
  - a. Agenda approved unanimously.
2. Approval of 2013 Minutes – Constant
  - a. 2013 minutes approved unanimously.
3. Honors & Recognitions – Constant
  - a. Mara H. Wasburn EEG Winners
    - i. Dr. Kaitlin Engle Mallouk – Rowan University
    - ii. Dr. Mary Katherine Watson – The Citadel
  - b. Denise B. Denton Best Paper Award 2014
    - i. Dr. Kerry Meyers (Youngstown State University), Dr. Leo H. McWilliams (University of Notre Dame), Ms. Catherine F. Pieronek (University of Notre Dame) – “How Students’ Informal Experiences Shape Their Views of Engineering and Affect their Plans for Professional Persistence”
  - c. WIED Honor Roll
    - i. Call for honors, promotions and recognitions that members have received.
    - ii. Forms were provided at the tables.
4. Treasurer’s Report – Minerick
  - a. Revenue exceeded expenses by \$3,248.11, though \$2,000 of this came from the Hawai’i Sponsor from 2007.
  - b. Projected budget of \$6,725 was presented.
  - c. WIED membership appears to be stabilizing over the past 2-3 years, and trends with ASEE membership.
  - d. Request to increase the amount of the Denise B. Denton Best Paper Award.
5. Web Site Report – Gilbuena
  - a. Website traffic is down, though the WIED newsletter could be part of the reason for this.
  - b. Advocacy Tips and Election pages had higher traffic than past years.
  - c. Feedback and information was requested from WIED membership.
6. Election Results – Constant
  - a. Officers
    - i. Kristen Constant – Past Chair
    - ii. Beth Holloway – Chair
    - iii. Beena Sukumaran – Program Chair
    - iv. Sandra Eksioglu – Program Chair-Elect
    - v. Adrienne Minerick – Treasurer

- vi. Keisha Walters – Secretary
  - vii. Helen Muga – Awards Chair
  - viii. Julie Little-Wiles – Director of Positions
  - ix. Debra Gilbuena – Webmaster
  - x. Maria Earle – Assistant Webmaster
  - xi. Claire McCullough – Director At Large
  - xii. Susan Burkette – Director At Large
7. Becoming Involved in ASEE-WIED – Constant
- a. Sign-up sheets at the Division Mixer and at the Business Meeting.
8. Chair’s Report for 2013-2014 (goals) – Constant
- a. Membership efforts included emails to selected ASEE members.
  - b. Communications included the newsletter, advocacy tips, banner and polos.
  - c. Goals for 2014-15
    - i. Increase membership.
    - ii. Increase visibility.
    - iii. Keynote speaker (working with WEPAN to see if we can get Scott Page).
    - iv. Beth will develop additional goals as she moves into the Chair position.
9. Program Chair’s Report 2013-2014 – Holloway
- a. 45 abstracts submitted (3 rejected, 10 final versions not submitted, 29 published in proceedings).
  - b. Sessions
    - i. 5 paper sessions, 4 panels, 1 poster session, business meeting
    - ii. 1 ABET session, 1 co-sponsored workshop, 2 co-sponsored Distinguished Lectures (Dr. Peggy McIntosh, Dr. Christine Cunningham).
  - c. 65 reviewers, 27 volunteers to moderate.
10. New Business – all
- a. Suggest inclusion of diversity into the bylaws of the new India Chapter of ASEE.
11. Adjourn
- a. Adjourned at 1:30PM

Submitted by Brian Kirkmeyer on behalf of Bette Grauer