



Women in Engineering Division



ASEE

Minutes

Women in Engineering Division Business Meeting
Monday, June 24, 2013

Division Chair Kristen Constant called the meeting to order at 12:45pm. Attendees were asked to sign in. Kristen called attention to our honor roll and asked members to submit info.

1. Approval of the Agenda Constant

The agenda was presented and approved unanimously.

2. Approval of Minutes of 2012 Business Meeting Grauer

The minutes from 2012 were presented and approved unanimously.

3. Honors and Recognitions Constant

- a. Mara H. Wasburn EEG Winners

Elise Barella, Asst Prof of Eng at James Madison University

Jennifer Wang, PhD student at UC Berkeley in Engineering, Math, and Science Education

- b. Denise Denton Best Paper

Lorelle Meadows and Denise Sekaquaptewa – Univ of Michigan

- c. New honor roll additions

Called for honors, promotions, and recognitions that members have received. Self report or report for someone else. Please add to index cards provided at the table.

4. Treasurer's Report Minerick

Adrienne reported that expenses exceeded revenues by \$143. We should have added revenue at the end of the fiscal year (Sept 30).

Pin expenses are for at least two years of pins.

Numbers of members have steadily decreased from 2008 to 2012. This corresponds with decline in ASEE membership. Dues increased in 2009 from \$3 to \$7. Beth suggested that we consider selling T-Shirts.



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5. Web Site Report Phelps/Eksioglu

Website traffic is down.
Visits are down 42%.
Job board is the most commonly visited page.

6. WIED Election Results Lantz

Presented 2013-2014 officers:

Donna Reese – Past Chair
Kristen Constant – Chair
Beth Holloway – Program Chair
Beena Sukumaran – Program Chair-Elect
Adrienne Minerick – Treasurer
Bette Grauer – Secretary
Helen Muga – Director of Nominating*
Julia Little-Wiles – Director of Positions*
Sandra Eksioglu – Webmaster
Brian Kirkmeyer – Director at Large
Claire McCullough – Director at Large*
Debra Gilbuena – Assistant Webmaster*

*New officers

Outgoing officers recognized: Susan Metz, Susan Lantz, Jenna Carpenter, Mary Phelps, and Sandra Eksioglu.

7. Nominating Committee Volunteers Lantz

Kristen asked for volunteers. The option to work on the nominating committee is on the sign in sheet. Nominating committee should meet 30 days following business meeting.

8. Chair's Report for 2012-13 Constant

Activities this year: Focus on increasing membership and increasing revenues. Contacted women in other divisions with high percentage of women about memberships. Kristen received a number of inquiries after the email went out. May consider new engineering educators and student divisions next year.

Goals:

Identify a keynote speaker. Kristen asked for suggestions for speakers. Barbara Morgan (teacher-astronaut) was suggested. Asked for ideas to increase visibility of WIED.



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9. Program Chair Report for 2013-14

Holloway

55 abstract submitted, 10 rejected, five did not submit final paper. 30 papers published. 6 sessions this year, 3 panels, 1 entry in the poster session.

83 reviewers this year. Each reviewer only needed to review two papers.

15 moderators – more moderator volunteers than needed this year.

Beth asked for ideas for panels for next year.

10. New Business

All

Bev Watford presented information from the ASEE board meeting.

a. AEE changes to publishing procedures

AEE will now charge \$200 per paper for publications. This will allow them to take care of IT costs. AEE copyright policy will allow you to post your paper on open websites. AEE will continue to have open access.

b. ASEE Conference

ASEE conference fees were increased to cover the expenses of the conference. The conference wasn't paying for itself.

c. Membership

Membership declined from high of 10,000 to 8,000. But is slowly increasing.

d. Planning

Long range planning committee. Renata Engle (Penn State) is chair of long range planning. Suggests that ASEE address accessibility for higher education. Anyone interested in this topic is invited to participate on this committee.

The committee is concerned with the status of K-12 education. Will put a task force together to address this topic as well.

e. Paper Process

Authors reported a lot of confusion this year due to changing paper deadlines. The PIC chairs are working on a calendar for the paper submission process.



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The committee is also working on clarifying when papers are accepted. Authors who sent papers sent in for second review were never notified that the paper had been accepted. If the author logged in to “manage papers”, it showed “Finalized” to indicate that the paper was accepted, but authors were not sent a notice.

Pic chairs were given a deadline for selecting best papers by April 13 in order to get awards in the published proceedings.

f. Elected positions

In order to be President or Vice President of ASSEE, you must have served on the board. The nominating committee receives a list of eligible candidates.

To become a PIC chair, you must be nominated by the current PIC chair. Members need to address this.

You can also go through the section and zone chair process. Through the regions, there are elections at the regional and zone level. If you want to be a PIC chair let the chair know that you are interested.

Let Bev Watford know if you have feedback for the board.

11. Adjourn 1:55

Submitted by Bette Grauer