

WIED Teleconference Agenda

Sept 10, 2014

3 – 4 pm, Eastern

(605) 562-3131, ACCESS CODE: 962029#

Minutes taken by Beena Sukumaran

Members attending: Beth Holloway, Kristen Constant, Adrienne Minerick, Debra Gilbuena, Susan Burkett, Maria Earle, Beena Sukumaran

1. Approval of Minutes from May and August
Approved. The only change requested was to remove personal information from the May minutes before posting to the website.
2. Annual Conference
 - a. 2015 Call for papers – 65 volunteer reviewers so far responded to the call for reviewers, special invite to reviewers in Monolith has to be done and **Beena will take care of it.** No submissions have come in yet.
 - b. Panel topics

Beth has to email Susan Lord regarding the panel discussed at the August meeting.

Adrienne has emailed Roger Green. **Adrienne will assist Roger** with putting a panel together.

Susan and Kristen will help Kassiani Kotsidou from Northern Kentucky University put together a panel on addressing issues female faculty face in the classroom and from their colleague.

Best Paper award 2013 - **Beena will contact Lorelle Meadows** to see if she would be interested in putting a panel together for WIED this year. If Lorelle is not interested, the authors of 2014 best Paper, Kerry Myers will be contacted.

Kristen also thought the panel on the best paper from 2013 could be combined with theater.

There was also a question from Maria if the conference papers fit the theme of the broader conference, which is “Making Value for Society”. Divisions try and tie to the theme but it is not necessary. There is also a broad emphasis on diversity.

Kristen also suggested that minority and women students are more attracted to professions, which has more value for society and therefore it would fit well.

- c. Distinguished Lecture nomination
November 2 is deadline for nominations.

Nadya Fouad's name was put forward at the last meeting and there were no new nominations. There was no interest in moving forward with the nomination and therefore it was tabled.

The Diversity committee would like to submit 6 names, and needs co-sponsors. WIED will co-sponsor along with the Diversity sub-committee some of the distinguished lecture nominees. **Adrienne and Beth will discuss offline** and report back.

- d. Fellow nominations – updates;
Deadline for submission is March. **Susan is working on Donna Reese's nomination** (nominator and support letters), **Beth will be the nominator for Kristen** and Sarah Rajala will provide the support letter for Kristen.

3. Treasurer's Report – Adrienne

Adrienne discussed the treasurer's report she had emailed including membership information through June. Membership numbers follow similar trend to previous years after we raised the dues.

Balances are \$13,734.52 (BASS) and -\$255 (Operating). The account numbers are still a bit behind as ASEE has lost personnel and reports to division treasurers have been delayed. Operating account has been overdrawn by \$255 as Adrienne submitted expenses to operating account because the money in that account had to be drawn down. Money will be transferred from BASS account to cover the overdrawn amount. AEG awardees spent right about \$4,000, which was the allocated total.

4. Webmaster's Report – Debbi

Overall, activity is very similar to last year. It is a little higher than last year. Approximately half of the website activity originates from search engines. We also see a bit of activity in the form of referrals from the main ASEE site as well as from <http://www.ece.utah.edu/>. The Utah page has our research page listed in a section about funding for undergraduate work. This kind of connection may be a way to get more connected with students and get our name out there.

Due to added traffic by referrals, should we reach out to folks who manage undergraduate affairs? Advertising our research and job opportunities would be helpful – do it to UG affair officers, REU site managers. **Susan will contact friend to spread the word to UGs** about the WIED website.

5. Year of Action on Diversity – any updates? – Adrienne

The Diversity committee has a new website, diversity.asee.org
The website outlines the action plan.

It would be useful to highlight what WIED will be doing and has done in the past through the Diversity website.

Prism will have an article on diversity for every issue. They will have an article by students, too. There will be a competition for students to select the best paper/s.

Keith Mounts, director of IT at ASEE is working on a system that will flag articles that address diversity and identify best paper from those flagged. This will be institutionalized for future years.

WIED could add material to website. **Please look at the diversity website and sent suggestions** to Adrienne who has developed the Diversity website for ASEE.

6. Nomination committee – Julie
No updates since Julie did not attend.
7. PIC special project fund of \$500 is available for all divisions; deadline for submission of request for funds is November 2; think about ideas for next meeting on what special project we would like to do, which we have not done previously. The \$500 has to be matched by the division.

Meeting concluded at 3:58 pm EST.